Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**VASANT KANYA MAHAVIDYALAYA**
Name of the head of the Institution	**Prof. Rachna Srivastava**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05422455382**
Mobile no.	**9454329315**
Registered Email	**vkmdegree.college@gmail.com**
Alternate Email	**vasantkanya@gmail.com**
Address	**Vasant Kanya Mahavidyalaya, Kamachha**
City/Town	**Varanasi**
State/UT	**Uttar pradesh**
Pincode	**221010**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**central**
Name of the IQAC co-ordinator/Director	**Dr. Indu Upadhyay**
Phone no/Alternate Phone no.	**05422455382**
Mobile no.	**9935340359**
Registered Email	**vkmdegree.college@gmail.com**
Alternate Email	**vasantkanya@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.vkm.org.in/uploads/downloads/2018-19%20Revised%2022.10.2020.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.vkm.org.in/pages/academics/academic_cultural_cocurricular_calendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	**A**	**3.10**	**2017**	**02-May-2017**	**01-May-2022**

6. Date of Establishment of IQAC	**18-Dec-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Webinar on Challenges to Higher Education Post COVID	**16-May-2020** **01**	**556**

A National Webinar on Food and Nutrition in the Present Scenario of COVID	13-May-2020 01	317
National Webinar on Psycho Social Well-Being during COVID	09-May-2020 01	154
Seminar on Understanding Statecraft and Inter-State Relations in Kautilya	28-Feb-2020 01	112
A lecture on Participation of Women in Labour Market	27-Sep-2019 01	65
Lecture on Entrepreneurship Skill Development	10-Sep-2019 01	45
Lecture on Careers in teaching	16-Sep-2019 01	75
Two Day Industrial Motivational Campaign	14-Feb-2020 02	165
A Life Skill workshop on Managing Personal & Professional Life During Lockdown due to COVID	18-May-2020 01	43
Capacity Building Workshop	15-Jun-2020 01	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Vasant Kanya Mahavidyalaya, Maintenance Grant	Non Plan	UGC	2020 365	93711000
Vasant Kanya Mahavidyalaya, Pension Grant	Non Plan	UGC	2020 365	15014000
Prof. Rachna Srivastava	IMPRESS	ICSSR	2020 365	126000
Dr. Anshu Shukla	IMPRESS	ICSSR	2020 304	200000
Dr. Sunita Dixit	IMPRESS	ICSSR	2020 730	180000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

In the session 2019 20 IQAC organized 24 lectures, 1 National Seminar, 1 Seven Day National Workshop, 1 International Poetry Fest, 25 Workshops, 15 Educational Tours, 3 class Seminars, 1 Exhibition by Deptt. of Home Science. The themes of these educational programmes were Econtent Development, Besant Spirit Progression, Value Education, Career Counselling. During the Lockdown, IQAC organized 3 National Webinars, 2 International Webinars and 1 National e Workshop.

A new building of the College, to accommodate new classes, is coming up in the premises of the Theosophical Society, Indian Section. It comprises 11 classrooms, 3 labs, 1 staff room, 4 store rooms and is equipped with elevator and stilt parking facility. A new hostel building, Rohit Mehta Bhawan, has also been constructed in the premises of the Theosophical Society, with a capacity to accommodate more than 150 students. The same was inaugurated by the Hon'ble Vice Chancellor, BHU, Prof. Rakesh Bhatnagar on 23.07.2019.

IQAC motivated faculty members to undertake research projects from various funding agencies. Two research projects under IMPRESS Scheme of ICSSR were sanctioned to two faculty members 1) Dr. Anshu Shukla was awarded major Project Assessing marital attitude of unmarried adolescents for various domains (marriage , co – residence, family formation) 2) Dr. Sunita Dixit was awarded minor Project Ergonomic Intervention for occupational health hazards faced by handloom weavers in Varanasi.

Various academic initiatives were taken by faculty members. 3 books, 30 chapters in books and 35 papers in peer reviewed journals were published. 39 papers were presented in National and International Seminars. Faculty members participated in 51 National and International Seminars and 32 National and International workshops.

Classes conducted through online platforms and e-content was shared in the form of PDF, PPT, Youtube lectures etc. from time to time with the students

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To introduce more UG courses.	In the session, post graduation in six more subjects – AIHC and Archeaology, Economics, History, Political Science, Philosophy and Sanskrit will be introduced alongwith Geography at undergraduate level.
To organize seminars/ workshops on relevant topics to increase awareness amongst the stakeholders.	In the session 2019 20, IQAC organized 24 lectures, 1 National Seminar, 1Seven Day National Workshop, 1 International Poetry Fest, 25 Workshops, 15 Educational Tours, 3 class Seminars, 1 Exhibition by Deptt. of Home Science. The themes of these educational programmes were E content Development, Besant Spirit Progression, Value Education, Career Counselling. During the Lockdown period IQAC organized 3 National Webinars, 2 International Webinars and 1 National e Workshop.
To encourage faculty members to update their knowledge	Two research projects under IMPRESS Scheme of ICSSR were sanctioned to two faculty members 1) Dr. Anshu Shukla was awarded major Project Assessing marital attitude of unmarried adolescents for various domains (marriage , co – residence, family formation) 2) Dr. Sunita Dixit was awarded minor Project Ergonomic Intervention for occupational health hazards faced by handloom weavers in Varanasi.
To organize lecture/workshops on mock courses.	Under the aegis of Vasant Kanya Mahavidyalaya, Seven Day Workshop on "E-Content Development" was organized from 27.04.2019 to 3.05.2019. The chief aim of e-content is to create new knowledge and to disseminate existing knowledge
To develop the infrastructure of the College	A new building of the College, to accommodate new classes, is coming up in the premises of the Theosophical Society, Indian Section. It comprises 11 classrooms, 3 labs, 1 staff room, 4 store rooms and is equipped with elevator and stilt parking facility. A new hostel building, Rohit Mehta Bhawan, has also been constructed in the premises of the Theosophical Society, with a capacity to accommodate

	more than 150 students. The same was inaugurated by the Hon'ble Vice Chancellor, BHU, Prof. Rakesh Bhatnagar on 23.07.2019.
To propagate moral and theosophical education.	College celebrates various important days and anniversaries to inculcate a sense of discipline and respect for tradition and values in students. This session, various important days like Tulsi Jayanti, Librarians Day, International Yoga Day, Youth Day, Progression of Annie Besant Spirit, Matribhasha Diwas, World Environment Day was celebrated.
To sensitize youth towards rural development.	The College has registered itself in the Unnat Bharat Abhiyan in March 2018, a programme launched by the Ministry of Human Resources Development (MHRD) for enabling the villages in India to achieve sustainable development and better quality of life. The College has adopted 5 villages to conduct the programme. Several visits of students and teachers have been made in the adopted villages to establish familiarity with villagers and to know their major problems. In all villages a meeting was conducted with gram pradhan for assessing the rural development programs running through gram panchayat. Household survey and village survey were done in selected villages with the help of more than 100 students. This facilitated our students to experience village environment and village life and they gained motivation for contributing in village development. A health awareness and women empowerment workshop has been conducted in village Kukuraha. In village Babatpur a workshop on vermicompost and its use in organic farming of vegetables has been conducted and a self help group of 10 women was formed for the purpose. A visit to Anganwadi Kendra in Babatpur village was conducted for assessing the various programmes running through it. A plantation programme was conducted with the association of Lions club and students of primary school in Babatpur.
To accelerate academic excellence	1. Eight students of the college received BHU Gold Medal for securing highest marks in their respective subjects. 2. Fifteen students of the college were recipient of different scholarships sponsored by the college.

	3. 2 students of Music Vocal performed on the prestigious stage of SubaheBanaras. 4. 14 prizes were won by students in the Inter Faculty Youth Festival 'Spandan 2020' organized by BHU from 2327 February, 2020 5. Three prizes were won by students in this Inter youth Fest Akar organized by Sunbeam College for Women, Varuna, Varanasi. 6. Four prizes were won by students in this Inter youth Fest Vividha organized by Sunbeam College for Women, Bhagwanpur, Varanasi.

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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management Committee of Vasant Kanya Mahavidyalaya	**09-Jan-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**25-Jan-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The college follows partial management information system. The college library is fully automated. It is using the software LIBSYS 4.0 for the record keeping of issue and return of books. The staff members, research scholars and students can search books through WEBOPAC. They have access to NList through INFLIBNET. 1) A licensed software Turning Point is used for the upkeep of records of students.Reports like list of students with their personal details, TC/CC can be generated through the software. 2) The process of admission of students in the college is fully online. The entry of marks and generation of results is**

fully automated. The software used for these purposes is provided by the affiliating university BHU. 3) Details of income and expenditure is updated on the Public Financial Management System (PFMS). 4) The records of the Research Scholars receiving UGC Fellowships are maintained through UGC prescribed website (https://scholarship.canarabank.in) for their issue of fellowships. The records of Under Graduate and Post Graduate students receiving UP Government online scholarship is forwarded from the college through the concerned website (up.scholarship.nic.in)

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college, affiliated to Banaras Hindu University, follows the curriculum developed by the University Board of studies. Our faculty members actively participate in discussions regarding changes / modifications in the curriculum. For the effective implementation of the curriculum, in the beginning of the session, the Principal organises a meeting with the Heads of Department to discuss various strategies. Teachers are motivated to use innovative methods of teaching such as interactive lectures, group discussions, presentations, workshops, etc. The staff members of various departments conduct internal meetings and develop plans for the coming academic year. The library regularly procures new books according to the requirement of the syllabus. The curriculum is further supported by educational tours/industry visits and other implicative methods developed by the faculty members of the college. The teachers are regularly in touch with their respective departments/faculties of the University regarding the successful implementation of the curriculum. The latter are quite considerate in updating and enhancing knowledge of students through guest lectures for the newly introduced topics. The faculty members of our college regularly attend meetings, workshops, orientation, refresher programmes. The college also provides ICT tools, viz. object cameras, laptops, LED projectors etc. to the faculty as per their requirements. The faculty organize guest lectures, workshops and academic tours. The college has a fully automated library with latest books, CDs, access to N-List through INFLIBNET, relevant magazines and newspapers. Systematic documentation is maintained to review the outcomes of the curriculum. If at any step, the college realizes that the laid objectives are not being achieved, it plans for a remedial action and strategies are devised to cover up the gaps. The institution has formed communication channels among all stakeholders to ensure that objectives of the curriculum are achieved in the course of implementation. Once the academic session is in full swing and all the laid action plans are followed, the college at various points, takes stock of the effectiveness of these action plans. Also, the college ensures that during the course of implementation, the stated objectives of the curriculum are achieved. To do this, various tests are conducted to monitor the outcomes of the syllabus. The college encourages various stakeholders such as students, alumni, faculty to give their feedback

and communicates it to the concerned departments of the university through suitable channels. The feedback in the form of interactions, discussions and suggestions is analysed by co-ordinators of various committees. The college collects all feedbacks and communications in the form of questionnaires from the students which are then analyzed and inferences are drawn from them. The feedbacks are discussed in the staff meetings.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Spoken English	Nil	01/09/2019	180	English Language provides the common platform for communicatio n to its universal citizens. As the Indian student is very much part of the global village hence to communicate with his fellow citizens English language is his necessary requirement.	Increases the students confidence when communi cating in face to face situations and improve the students understandin g and ability to use aspects of pronuncia tion correctly.
Fashion Designing	Nil	16/08/2019	180	To develop technical, and professional competence and skill among students	Expertise in a concerned skill will have more opening for students in Industry and Self-employment Sector. Demand scope for such pro fessionally trained graduates is visible in the applied field of approved designing

industries.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Psychology, Home Science, Hindi, Sociology, English	10/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	35	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Field of Clinical Psychology	5
MA	Diagnosistic techniques.	5
MA	Internship in Indian Institute of Gem and Jewellery Design, Varanasi for eight weeks	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college informally interacts with various stakeholders such as students, alumni, employers, parents, faculty members, university departments etc from time to time on various points like infrastructure, support facilities, academic improvements etc. The students express their opinion on curriculum through feedback mechanism. The Management and the Principal interact with each other regularly and the Principal apprises it of the developments taking place in the college. In the meetings of the Management Committee, the information gathered from different sources is discussed. An annual report on all aspects of the entire working of the college is sent to BEF and BHU. Feedback from all the stakeholders is collected periodically, consolidated, analysed and placed before the college committee for future action and improvement. Imparting of information to different stakeholders- Parents - Informal parent-teacher meetings and parent counselling sessions are held once a semester or as per need to convey the students' progress or any other related issue, like regularity, discipline etc. Students - Students are kept informed through written circulars, displays on the notice-board and bulletin boards. The information is also sent orally to the class through the subject teacher. Information is also disseminated through the college website, college brochure,bulk messages and annual magazine, Vasantshree. Alumni - Alumni are informed through e-mail, college website, social media, telephonic conversations, annual magazine and also through personal interaction with teaching and non-teaching staff members. Corporate and Industry - The college interacts with companies and industries through industrial visits, workshops and seminars in which industry experts are invited as guest speakers. Two representatives of Industry are members of the IQAC. The college website is also a means to impart information to industry. Community - The community is given college-related information through the college website and extension activities. In order to fulfil its responsibilities towards community development, the college actively participates in various programmes through National Service Scheme, Women Study Cell Udaan and Unnat Bharat Abhiyan. Oral responses are also considered. The Feedback Committee and IQAC analyze the feedback and take remedial measures.The feedback with regard to the curriculum is communicated to the University during interface meetings of the faculty at the time of restructuring the curriculum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	Social Sciences	16	16	16
PhD or DPhil	Arts	27	27	27
MA	Social Sciences	82	66	66
MA	Arts	109	89	89
BA	Social Sciences	270	250	250
BA	Arts	311	267	267
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1357	293	21	Nill	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
43	43	62	5	Nill	13

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college organizes different academic and informative/awareness programmes for the growth and knowledge enhancement of students. Counselling plays a significant role in their proper adjustment to academic life. Considering its importance, the college has a separate guidance and counselling cell which provides round-the year counselling services to students. The process of counselling starts at the time of admission itself. Teachers assist newly admitted students in selecting their major and minor papers, explaining the prospect and employability of each subject. Thereafter, career counselling is provided to students in the college premises in collaboration with the placement cell .There is a separate corner for displaying educative and informative print materials such as job watch and job alerts from various newspapers and magazines. Special lectures and interactive sessions are regularly organized to update students regarding the eligibility of both conventional and non-conventional career opportunities. Personal/family problems of students are also taken care of by the cell. Names and availability of the members of the cell are displayed on the notice board. Students, who want, can discuss their problems personally with the teachers and get full support and guidance on that matter. Many times, guardians are also called for meetings. The counsellor helps them understand the perspective of their children and reconcile with them. Thus, the college offers a multi-pronged approach to students' academic, career and personal problems. Students benefit from the seminars/workshops and guest lectures organized for them. There is a Students Grievance Redressal Committee, which provides personal, psycho-social support. A number of students have benefitted from career counselling and guidance programmes. The formative minds of students need constant guidance and counselling in academic and career matters. Their personal problems also need to be addressed. Counselling is required to make students aware of the socio-economic political challenges taking place all around. There is a Guidance Counselling cell and Placement Cell in the college. The committee members arrange open sessions and lectures of specialists. Experts from Employment and Guidance Bureau, BHU, Officers from Regional Employment Office, Varanasi, Career Counsellers, Psychologists, Psychotherapists etc. are invited to give relevant information to students The college also provides for mentoring scheme for all classes of U.G. nd P.G. under which teachers are assigned a set group of students and they meet their wards atleast once a month and counsel them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1650	43	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

| 47 | 43 | 4 | Nill | 41 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof. Rachna Srivastava	Principal	Bharat Vikas Parishad – Swami Ramtirth ji ka Yogdaan Ojaswi
2019	Dr. Mamta Mishra	Associate Professor	Bharat Vikas Parishad – Swami Ramtirth ji ka Yogdaan Ojaswi
2019	Dr. Seema Verma	Associate Professor	Bharat Vikas Parishad – Swami Ramtirth ji ka Yogdaan Ojaswi
2019	Dr. Manoj Kumar Singh	Assistant Professor	Bharat Vikas Parishad – Swami Ramtirth ji ka Yogdaan Ojaswi
2019	Dr. Garima Upadhyay	Associate Professor	National Nutrition Award 2019, at India International Centre by Nutrition and Natural Health Sciences Association, New Delhi
2019	Dr. Anshu Shukla	Assistant Professor	Major Project sanctioned by ICSSR under IMPRESS SCHEME on Assessing marital attitude of unmarried adolescents for various domains (marriage , co – residence, family formation)
2019	Dr. Sunita Dixit	Assistant Professor	Minor Project sanctioned by ICSSR under IMPRESS SCHEME on Ergonomic intervention for Occupational health hazards faced by handloom weavers in Varanasi
2020	Dr. Garima	Associate	Hero Against

		Upadhyay	Professor	Fight of Diabetes Award 2020 at Madhumeh evam Hridyaghat Mukt Bharat Abhiyan.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	Social Sciences	I, III	19/12/2019	08/01/2020
MA	Arts	I, III	19/12/2019	08/01/2020
BA	Social Sciences	I, III, V	19/12/2019	08/01/2020
BA	Arts	I, III, V	19/12/2019	08/01/2020
BA	Arts	II, IV, VI	03/06/2020	29/06/2020
BA	Social Sciences	II, IV, VI	03/06/2020	29/06/2020
MA	Arts	II, IV	03/06/2020	29/06/2020
MA	Social Sciences	II, IV	03/06/2020	29/06/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation is a continuous process, which starts right from the beginning of the session and gets monitored until the commencement of the semester examination. The students are informed at the very beginning of each session that their performance will be evaluated through written tests, assignments, quiz and viva voce (wherever applicable). They are acquainted with the pattern of the semester examination with respect to distribution of marks regarding internal and external examinations. The examination process follows a transparent method. Marks are duly displayed for the benefit of the students and their grievances are also addressed. The university also provides for the display of answer sheets to the students who apply for the same through an established procedure. The college follows a semester system. In each semester, periodical evaluation of the knowledge and grasp over the subject by the student is obtained through summative and formative assessments. Through this assessment, teachers identify the strength and weaknesses of the students. This identification helps the teachers to plan their teaching techniques. On the basis of this assessment, those students are identified who need special attention and more time of teachers. The college organizes regular personal tutorial classes for academically weak students. Students are continuously encouraged by faculty to take part in quiz, group discussions presentations. In class room seminars and workshops, students make presentations and ask questions. In order to improve their writing skills and independent learning, students are given assignments. Students of Social Sciences also write dissertations as part of their evaluation process. Regular students evaluation and monitoring of their learning and grasping is done through quizzes, class

seminars, assignments, tests etc. Other activities like Sarjana, Spandan, Udaan etc. analyse their organizational potentials.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to BHU which is the academic regulator of the college. The college follows the academic calendar decided by the university. However, the University provides full autonomy in administrative and financial matters to the affiliated colleges. The college follows the U.G.C norm of 239 teaching days and 284 working days. This session, due to the COVID-19 outbreak, classes were conducted through online mode.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.vkm.org.in/pages/academics/programme_outcome

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Psychology	33	32	96.97
UG	BA	Poltical Science	53	51	96.23
UG	BA	Music Instrumental Sitar	3	1	33.33
UG	BA	Music Vocal	2	2	100
UG	BA	History	34	33	97.06
UG	BA	Home Science	41	37	90.24
UG	BA	Hindi	52	48	92.31
UG	BA	Economics	37	33	89.19
UG	BA	English	44	36	81.82
UG	BA	AIHC & Archaeology	46	44	95.65
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.vkm.org.in/pages/student-s_corner/student_satisfactory_survey

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

		agency	sanctioned	during the year
Minor Projects	365	ICSSR	420000	126000
Minor Projects	730	ICSSR	450000	180000
Major Projects	304	ICSSR	500000	200000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Understanding State Craft and Inter-State Relations in Kautilyas Arthashastra	Political Science	28/02/2020
Intellectual Property Rights : Issues and Challenges	Economics and Sociology	29/07/2020
Challenges to Higher Education Post COVID-19	IQAC, VKM	16/05/2020
Pandemic COVID 19 : Challenges to Indias Foreign Policy	Political Science	26/05/2020
Psycho-social well-being during COVID-19 pandemic	Psychology	09/05/2020
Food and Nutrition in the Present Scenario of COVID19	Home Science	13/05/2020
Psychological Well-Being : A Holistic Approach to Mental Health	Psychology	10/10/2020
Gender Sensitization	Women Study Cell, UDAAN	21/07/2020
Challenges and Solutions to the Various Dimensions of Popular Indian Music in the Present Global Scenario	Music Instrumental (Sitar)	26/06/2020
??????? ??????? ?? ??????? ???????? ?? ?????? ??? ????? ???	Philosophy	30/05/2020
??????? ???????? ??? ????? : ?????? ???????, ???????, ?????????? ?????	Music Vocal	05/06/2020
Life Skill Workshop on Managing Personal and Professional Life During Lockdown due to COVID 19	IQAC, VKM	18/05/2020
Capacity Building Workshop on Digital	VKM in collaboration with other three BHU	15/06/2020

| Initiatives for Higher Education | affiliated Colleges | | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Hero Against Fight of Diabetes Award 2020 at Madhumeh evam Hridyaghat Mukt Bharat Abhiyan.	Dr. Purnima	Panacea Institute of Interdisciplinary Research Education, Panacea Welfare Educational Society	02/02/2020	National
Hero Against Fight of Diabetes Award 2020 at Madhumeh evam Hridyaghat Mukt Bharat Abhiyan.	Dr. Garima Upadhyay	Panacea Institute of Interdisciplinary Research Education, Panacea Welfare Educational Society	02/02/2020	National
Academic Excellence Award-2020	Dr. Anjulata Singh	Indian Psychological Association at 107th Indian Science Congress held at University of Agricultural Sciences, Bangalore	03/01/2020	National
Third in Poster Presentation 2019 'Bio preservation as Ecologically Benign Approach for Food Safety'	Dr. Garima Upadhyay	Department of Animal Husbandry Dairying, Banaras Hindu University, Varanasi	08/06/2019	National
National Nutrition Award 2019	Dr. Garima Upadhyay	India International Centre by Nutrition and Natural Health Sciences, Association, New Delhi	09/09/2019	National
Honoured in Guru Vandan Karyakram for excellence in field of education	Prof. Rachna Srivastava	Bharat Vikas Parishad	22/10/2019	National
Honoured in	Dr. Mamta	Bharat Vikas	22/10/2019	National

Guru Vandan Karyakram for excellence in field of education	Mishra	Parishad		
Honoured in Guru Vandan Karyakram for excellence in field of education	Dr. Seema Verma	Bharat Vikas Parishad	22/10/2019	National
Honoured in Guru Vandan Karyakram for excellence in field of education	Dr. Manoj Kumar Singh	Bharat Vikas Parishad	22/10/2019	National
Honoured in Guru Vandan Karyakram for excellence in field of education	Dr. Pratima Singh	Bharat Vikas Parishad	22/10/2019	National
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Hindi	5
Sociology	1
English	1
Psychology	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	2	0
National	Hindi	1	1
International	Hindi	2	1
National	Home Science	4	0

International	Home Science	3	0
National	Music Instrumental Sitar	1	0
National	Music Vocal	7	1
National	Psychology	8	0
International	Psychology	2	0
National	Political Science	6	2
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	3
Economics	5
Psychology	7
Philosophy	2
Music Vocal	1
Music Instrumental (Sitar)	1
Home Science	10
Hindi	1
English	8
AIHC Archaeology	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effects of Executive Task Load and Time Duration on Prospective Judgement of Time Perception	Dr. Anjulata Singh	Sustainable Humansophere	2020	Nill	BHU	Nill
Body Mass Index, Perceived Body Shape and Sex Role Indentity	Dr. Anjulata Singh	IASSI Quarterly	2020	Nill	BHU	Nill

Relationship with Depression Symptoms in Young Adults in India						
Effects of Continuous and Intermittent Attention on Time Perception	Dr. Anjulata Singh	Indian Journal of Human Relations	2019	Nill	BHU	Nill
Exploring the Relationship of Attention and Consciousness: A review	Dr. Anjulata Singh	Indian Journal of Human Relations	2019	Nill	BHU	Nill
Temporal Interval as a Function of Prospective Judgement of time perception	Dr. Anjulata Singh	Research Journal of Humanities and Social Sciences	2019	Nill	BHU	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	47	Nill	18
Presented papers	21	32	Nill	22
Resource persons	3	16	Nill	12

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
150th Birth Anniversary of Mahatma Gandhi	Sajha Sanskriti Manch, Vishwa Jyoti, Jan Sanchar Samiti, Varanasi	5	250
Awareness towards social responsibility	NSS	4	200
Youth Day	Ramkrishna Mission, Varanasi	5	250
Fighting Fear	Child Line Asmita	5	250
Youth Parliament	UNDP and Mahatama Gandhi Kashi Vidyapeeth	Nill	6
Environment Conservation Drive	NSS	5	250
HIV Awareness Programme	Blood Bank, BHU	5	250
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
District Youth Parliament	Appreciation of 6 students from 5 units of NSS in the youth parliament	UNDP and Mahatma Gandhi Kashi Vidyapith	6
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Cleanliness Drive	NSS, VKM	Cleanliness Drive was organized by NSS from 1.8.19 to 15.8.19. Under this drive,q cleaning of the college campus including office, staff room, class rooms, Library	5	250

		, canteen and labs was done by NSS Volunteers.			
Cleanliness Awareness Rally	NSS, VKM	On 2.08..2019, volunteers took out a cleanliness awareness rally	5	250
HIV Awareness Programme	NSS Red Ribbon Club of College	On the occasion of Youth Day on 12.08.2019, volunteers participated in HIV Awareness Programme. On this occasion Dr. S.K.Singh, Blood Bank, BHU and Dr. Ashutosh Singh threw light on medical and social problems related to AIDS and myths related to it	5	250
Cancer Awareness Programme	NGO ASHVA and Homi Bhabha Cancer Institute	Awareness about cancer disease and challenges of its medical treatment.	4	200
Blood Donation Camp	Blood Bank, BHU	Volunteers donated 56 units of blood.	4	200
Anaemic Prevention in Girls	Department of Home Science	A lecture on "Anaemic Prevention in Girls" was organized on 23.09.2019. Resource person was Swami Dr. Varishthanandji of Rama Krishna Mission.	5	150
Unnat Bharat Abhiyan	Vasant Kanya Mahavidyalaya in collaboration with MHRD	A health awareness and women empowerment workshop was conducted in village	5	45

		Kukuraha		
Unnat Bharat Abhiyan	Vasant Kanya Mahavidyalaya in collaboration with MHRD	A visit to Anganwadi Kendra in Babatpur village was conducted for assessing the various programmes running through it	5	43
Industrial Motivational Campaign	Udaan, Women study Cell IQAC	IQAC and Women Study Cell 'Udaan', organized a two day Industrial Motivational Campaign in collaboration with Ministry of Micro, Small Medium Enterprises (MSME) on 14.02.2020 and 15.02.2020.	25	140
Computer Literacy	Udaan, Women study Cell	A one month computer course was organized by the Cell. 86 students from the college were enrolled for one month computer course from 30.08.19 to 30.09.19	4	86
		View File		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Industrial Motivational Campaign	165	Ministry of Micro, Small Medium Enterprises (MSME)	02
One-day seminar on "Understanding Statecraft and Inter-State Relations in Kautilya's Arthashastra"	112	IMPRESS SCHEME OF ICSSR	01
Capacity Building	200	Online Programme	07

Workshop			
Two Day lecture Series	83	Online Programme	02
INTACHs Heritage Volunteer Training Workshop	11	INTACH	01

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Field of Clinical Psychology	The Psychiatry Department, Ram Manohar Lohia Hospital, Gomti Nagar.	Nill	Nill	05
Internship	Jewellery Designing	Indian Institute of Gem and Jewellery Design	Nill	Nill	04

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SARC	01/07/2019	Collaboration for training, counselling and other academic activities	500

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added

Class rooms	Newly Added
Campus Area	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBSYS	Fully	6.2	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25087	3472993	587	277440	25674	3750433
Reference Books	2042	2516447	125	251698	2167	2768145
e-Books	6000	5900	Nill	Nill	6000	5900
Others(specify)	30	18985	Nill	Nill	30	18985
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	83	39	83	5	0	20	21	60	3
Added	0	0	0	0	0	0	0	0	0
Total	83	39	83	5	0	20	21	60	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
800000	70492	170000	181695

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our institution plans and ensures that the available infrastructure is in line with its academic growth and is optimally utilized. The college has classes with projector, computer, object camera and laptop to make teaching more effective. Apart from this, facilities like Wi-Fi, Internet, computer lab and rich library is developed to encourage and assist students. The institution encourages students to participate in all activities. They are exposed to ICT, research methodology, basic computer, statistical analysis of data and skill development through soft skill classes. The college constitutes different committees for monitoring the optimum utilization of infrastructure facilities and take stock of the lacuna/lapses discerned for their proper upkeep. It has a big hall and open stage where cultural activities are conducted. It organizes various competitions under the banner of Sarjana like debate, elocution, poetry recitation, essay competition, quizz etc. in the indoor hall while dance, theatre activities, vocal music competitions, mehendi and rangoli are organized on the stage beside the canteen. Thus, despite having limited physical infrastructure, the college strives to make optimum utilization of these resources. Sports, cultural and academic activities are planned in such a manner as to put to optimum usage the available playgrounds, halls, etc. The college also holds regular Yoga classes for students and interested teachers in the hall during morning hours. It has five units of NSS. One seven days and a number of one day NSS camps are organized in the amphitheatre ground situated in the Theosophical Society premises, which is the parent body of VKM. From time to time, the college stages plays in the amphitheatre. The Principal, on the basis of the prospective development plan, proposes the infrastructural augmentation needs to the concerned authorities. The UGC sanctions funds based on the requirements, student strength, and the nature of the academic programs offered by the institution. The college development fund is utilized for maintenance and minor repairs of furniture and equipment. An effective monitoring system, through various committees, ensures the optimal utilization of budget allocated. We have a building and maintenance committee for the entire campus headed by the Principal with teachers and some office staff as members. Annual maintenance and repair of the infrastructure is taken care of by the college in a systematic manner. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of the buildings. The computers and electronic devices are maintained and repaired through the funds available in the institution. The college has one efficient technical assistant who carries out the maintenance and calibration of computers and laptops in the college. Services of an electrician, carpenter and plumber are available as per requirement. Maintenance of generators are done by the service provider. Aquaguards and two multi-functional printers are under annual maintenance contracts. There is no major problem of voltage fluctuation in the college campus. However equipments like AC, refrigerator, photocopier machines and computers have voltage stabilizers or UPS.

http://www.vkm.org.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institutional Scholarship	22	79061
Financial Support from Other Sources			
a) National	UP Government Scholarship	793	5978358
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
National Webinar on Coping Strategies and Holisitic Wellness Amidst and Post-Covid 19 Pandemic World	06/06/2020	130	Student Advisory and Discipline Committee, VKM
Fabric and Jewellery Workshop	03/02/2020	20	IIGJ, Kuber Complex, Varanasi
Lecture on Entrepreneurship Skill Development	09/09/2019	45	Dept. Of Home Science
One month computer course	30/08/2019	86	UDDAN, Women Study Cell
A two day Industrial Motivational Campaign	14/02/2020	165	Ministry of Micro, Small Medium Enterprises (MSME)
workshop on "Product Development"	22/02/2020	40	Ms.Pooja Singh, Designer(Freelance)
Workshop on "Jewellery Designing"	20/09/2019	18	Ms. Anushree Jaiswal, IPS, Allahabad University
International Webinar on Psycho-Social well-being during COVID-19 Pandemic	09/05/2020	154	Dept. of Psychology, VKM
A Life Skill workshop on Managing Personal	18/05/2020	43	IQAC, VKM

Professional Life during Lockdown due to COVID 19					
International Webinar on Challenges to Higher Education Post COVID-19	16/05/2020	556		IQAC, VKM	

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Two day Industrial Motivational Campaign in collaboration with Ministry of Micro, Small Medium Enterprises (MSME)	165	165	Nill	Nill
2020	Workshop on "Feature Journalism and Photojournalism"	84	84	Nill	Nill
2020	Lecture on Preparing for a Successful Career: How to make CV and Face Interview	90	90	Nill	Nill
2019	Lecture on "Presentation for Job Opportunities Advance Studies in Field of Textiles"	75	75	Nill	Nill
2019	Workshop on "Fashion Photography for Portfolio	55	55	Nill	Nill

2019	Workshop on "Jewellery Designing"	18	18	Nill	Nill
2019	One month computer course on Basic skills	86	86	Nill	Nill
2019	Lecture on Career in teaching	75	75	Nill	Nill
2020	Capacity Building Workshop	200	200	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	Indian Institute of Gem and Jewellery Design, Varanasi	4	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	450	UG and PG	All 14 departments of the college	BHU, JNU, TISS, Lucknow Univ, Allahabad Univ, Mahatma Gandhi Kashi Vidyapeeth	Masters, Diploma Courses, Professional Courses Courses, Research work
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Exhibition Kala Darpan	College Level	150
Poster making and Slogan writing competition	College Level	80
Sarjana- The Academic and Cultural Forum	College Level	350
"Aakar", an Inter College Youth Fest	Inter College Level	30
Vividha	Inter College Level	10
Spandan	Inter Faculty level	100

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College endeavours to promote the physical and mental faculties of students, as well leadership qualities and team work through various committees consisting of both students and faculty members. These committees encourage student participation in diverse extracurricular as well as co-curricular activities. Proper coordination and communication between the faculty and students is essential for smooth functioning of an academic institution. In order to ensure this, the college selects student representatives from arts and social sciences streams for B.A. Part I, II, III, M.A. Previous and M.A. Final. These representatives are selected by voting of students during the orientation programmes organized at the beginning of the odd semester. Students representatives are an important component of all college committees. The student representatives perform various tasks: • To help circulate important information among students. • To communicate students' problems to the concerned college committees. • To help organize college functions like annual day, freshers party and farewell. • To assist in organizing various cultural events in the college under the cultural -cum-academic forum Sarjana. • To help organize sports meet. • To also coordinate the inter-faculty cultural progamme, Spandan, of Banaras Hindu University under the guidance of faculty members. • To help in the collection of material for college magazine. • To help in maintaining the cleanliness of the College. • To help in maintaining discipline

in the College. The role of the student representatives in various academic and administrative bodies is more informal. They function in close coordination with various college committees such as IQAC, Anti-ragging, Discipline, Grievance, Women's Cell Udaan, Magazine, Library, Guidance and Counselling, Canteen and Cultural Committees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is an Alumni Association in our college, in the process of being registered. All out-going students are encouraged to become permanent members of the college Alumni Association by filling out the proforma provided at nominal fee. A database has been developed of life members and details regarding their education, careers, mobile numbers, email-id, etc. are maintained. Many ex-students are gainfully employed in different schools and colleges, banks, government services, educational institutions, private companies etc. The alumni association of the college was formed in 2003-04 to give a message to the alumnae that its ties with the alma mater can never be severed. Each year, an alumni meet Avartana is held in the college premises, where all young and old members interact enthusiastically, sharing valuable experiences from the past and present to enlighten the future generation. Eminent alumni are honoured in annual alumni meets. A number of scholarships for students have been given for the past several years, started by or in the name of alumni or retired teachers of the college. VKM is the proud alma mater of a number of illustrious personalities.

5.4.2 – No. of enrolled Alumni:

198

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

The college alumni committee holds its meetings regularly. It organizes Avartana, the annual alumni meet, in which about 200-300 alumni participate. Phone numbers and email ids of the alumni are maintained. Important notices are communicated through newspapers, college website, telephone calls or mails. Alumni Committee of Vasant Kanya Mahavidyalaya organized an e-alumni meet on 6th June 2020. The programme was organized under the patronage of Manager Mrs. Uma Bhattacharyya and under the guidance of Principal, Prof. Rachna Srivastava. The programme commenced with Kulgeet of the college and the Principal welcomed the esteemed guests. The concept of the programme was introduced by Dr. Poonam Pandey. Our alumni who have won various accolades and have attained various respectable positions were honoured with certificates presented to them by Dr. Shanta Chatterjee. Prof. Kalplata Pandey, Vice Chancellor , Chandrasekhar University, Ballia, Uttar Pradesh, Dr. Shalini Singh, AIR, Women Station Head, Sant Kabir Nagar, Miss Anupriya Chatterjee, Background Singer and Miss Nikita Gond, Junior Division Civil Judge were honoured in the award ceremony. An interactive session of the members of alumni was also organized which was graced by alumni from 1954 batch onwards from India and abroad which included notable guests like Prof. Chandrakala Padia, Former Vice Chancellor, Maharaja Ganga Singh University, Rajasthan and Dr. Kusum Mishra, Former Principal, Vasant Kanya Mahavidyalaya who extended their warmth and acknowledged the contribution of their alma mater. Alumni like Mrs. Seema Mehrotra from Chicago and Mrs. Poonam Khanna from Canada were also present during the online meet. To celebrate the occasion our alumni Miss Pushpa Banerjee presented a Bhajan and

background singer Miss Anupriya Chatterjee presented a beautiful song. Dr. Asha Yadav, presented a mesmerizing poem whereas Mrs. Savita Mishra and others added variety to the evening by their melodious performance. Mrs. Sakshi Gupta enlivened the evening with her classical dance performance. The programme was successfully organized with the help of our technical staff which included: Mrs. Bharti Chattopadhyay, Mr. Chandra Kanta Chatterjee, Mrs. Sakshi Gupta and Mrs. Varsha Yadav. The report was presented by Dr. Supriya Singh and Dr.Kumud Ranjan gave Vote of Thanks.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal always encourages and supports the involvement of the staff in the improvement of effectiveness and efficiency of the institutional process. The staff is given freedom to involve themselves in various activities related to the development of the college. The most important quality of leadership is empowerment. Successful leaders enhance their leadership qualities by empowering others to lead by involving others in decision making. Each successive Principal has led to empower and create leaders at every level of the organization. 1) Total decentralization of the administrative system for promoting co-operation, innovations and empowerment of the faculty is practised. Various committees are formed comprising staff and student representatives such as discipline, time table, magazine, cultural, sports, placement etc. In each committee, the convener / senior staff holds meetings to chalk out the committee's activities and schedules. The college delegates authority and provides operational autonomy to the departments. The departments have academic autonomy in preparation of the time table, distribution of the syllabus and arrangement of the co-curricular activities and invited talks. The college administration is decentralized to ensure the quality of educational provisions. Each member of the administrative staff is given charge of specific sections. The Administrative Officer supervises and coordinates the functioning of the accounts section purchases, examinations, student affairs and is accountable to the Principal. During the session 2019-20, the Internal Quality Assurance Cell along with different departments organized various seminars and workshops for student and faculty members. 2) Various leadership positions are occupied by students such as class representatives, event organizers and members of different committees. They are motivated, guided and appreciated from time to time. The college promotes a culture of participative management. Students are encouraged to contribute their ideas and viewpoints. This system of decentralization and accountability paves way for sharing of duties and responsibilities, binding all stakeholders in a positive way and building good human relations.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	All India Entrance Test – UET, PET, CRET is conducted by the University for admission to various UG, PG, Ph.D. courses respectively. RET – Research Entrance Test is also conducted by BHU,

	the affiliating University, to enroll research scholars. The college follows the criteria as per the norms of the Government of India. The admission process is totally directed and managed by the affiliating University – BHU. The college strictly adheres to the Government of India norms for students belonging to SC/ST, OBC and differently-abled categories. They are given fee relaxation, age relaxation and minimum marks relaxation at the admission level. VKM is a women's college, as such only female students are admitted at UG and PG levels.
Industry Interaction / Collaboration	Industrial visits and interactions with industrial experts are arranged regularly. Faculty and students are encouraged to participate in workshops and conferences and present research papers. The under-graduate and postgraduate students of Home Science and Psychology work on projects in collaboration with industrial houses. The placement cell of the college arranges placement drives and recruitment with industrial houses. Career guidance sessions by industry experts are arranged periodically.
Human Resource Management	Cordial staff –management relation exists in the college. The college follows a well-defined charter of roles and functions for its personnel and staff. Only qualified persons are recruited as teaching and non- teaching staff. They are briefed about their roles to bring about coordination and inculcate team spirit. They are deputed to participate in workshops, training programmes and conferences thereby updating their knowledge. Occasionally, training programmes are conducted within the college. Services of retired teachers on payment basis from the management fund are hired as and when required. The staff is encouraged to upgrade itself through quality research work and is supported by good infrastructure. Research scholars and part-time lecturers also take classes. The college has various welfare schemes for its teaching and non-teaching staff as measures to ensure a healthy work culture and job satisfaction among its employees. They are as follows- 1) We have a Grievance Redressal cell in which we mutually settle disputes. 2)

	National Pension System 3) Provision of supernumerary seats in UG, PG courses running in the college for daughters of the employees, as per BHU rules. 4) Medical leave, Maternity/Paternity leave, Child Care leave, Child Education Allowance for children up to 18 years. 5) LTC facility was availed by 5 faculty members. 6) Cashless Medical scheme is availed by both teaching and non-teaching staff 7) GPF, Group insurance. 8) Canteen, recreation facilities are available in the college.
Library, ICT and Physical Infrastructure / Instrumentation	A well-equipped library of the college with numerous books, journals, e-journals and magazines helps faculty members to access information which motivates them to improve their teaching performance. It also holds training programmes for its staff to acquaint them with the software being used for easy accession of books. At present, the library subscribes to 06 journals, 20 magazines, 10 daily newspapers and e-journals. It uses customized programme LIBSYS 6.2 and is fully automated. Computers with internet and printer are available for specific use in the staff room, Departments of Psychology, Home Science. The teachers take intensive help of the ICT resources to enrich their prescribed curriculum and to upload marks etc. with the help of internet. Multimedia projectors, LCD projectors are also available within the college. The college also has a seminar hall and five classrooms equipped with projectors which is available as and when requested by a particular teacher. It plans and ensures that the available infrastructure is in line with its academic growth and is optimally utilized. There are class rooms equipped with projector, computer, object camera and laptop to make teaching more effective. Apart from this, facilities like wi-fi, internet, computer lab and a rich library has been developed in the institution to encourage and assist students. The institution encourages students to participate in all activities and are exposed to ICT, research methodology, basic computer, statistical analysis of data and skill development through soft

	skill classes. A new building of the College, to accommodate new classes, is constructed with an area of 635 sq.mt in the premises of the Theosophical Society, Indian Section. It comprises of 19 rooms (11 classrooms, 3 labs, 1 staff room, 4 store rooms as well as a lift and stilt parking facility.) The building is equipped with fire fighting facility, clean drinking water and generator facility. A new hostel building, Rohit Mehta Bhawan, was constructed in the premises of the Theosophical Society, with a capacity to accommodate more than 150 students. The college library organized various programs including library orientation and book fair to make students aware of the importance of the library as an educational resource. They were informed of the different online and offline study materials availability and the process to access that. Overall, the events organized helped the optimum utilization of library resources and enhanced the interest of the students in their course. The details of the programme is as below :- • Librarian's Day was celebrated on 10.08.2019 in the Reading Room of the Library. Students and Staff of VKM attended the programme. • Library Orientation Programme for students of B.A. I Semester (Social Sciences) was organized on 24.08.2019 for the students of B.A. I Semester (Arts) was organized on 26.08.2019, for the students of M.A. I year (All Group) on 27.08.2019 in the seminar Hall. Mr. Brijesh Chaurasia, Professional Assistant, along with other library staff was the resource person. • Book Exhibition was held on 26 - 27 September 2019 and 30.09.2019
Research and Development	The faculty is very much aware of the growing importance of research- based education. The college encourages the teachers to undertake research work. Many teachers of the college are engaged in active research. They also participate in and organize seminars, symposia, conferences and workshops in active research work. They also publish research articles in reputed journals. They are further encouraged by the college to prepare proposals for major and minor projects and submit it to funding agencies after due

	deliberations by the internal Project Committee. In the session 2019-20, two faculty member were awarded projects under IMPRESS Scheme of ICSSR – 1) Dr. Anshu Shukla was awarded Major Project on Assessing marital attitude of unmarried adolescents for various domains (marriage, co residence and family formation)" 2) Dr. Sunita Dixit was awarded Minor Project on "Ergonomic intervention for Occupational health hazards faced by handloom weavers in Varanasi". Five departments offering PG courses conduct PhD programmes also. The college has got the approval to introduce PG courses in six more subjects and UG course in one new subject in the coming session 2020-21.The proposal for Ph.D. programme in these subjects have also been sent for approval. The final year undergraduate and postgraduate students of Social Sciences have to submit a dissertation as part of their curriculum. The UG and PG students are encouraged to undertake community-oriented problems for their project study. The faculty members act as supervisors of the students in their research work.
Examination and Evaluation	The college follows the examination and evaluation pattern of the University. The University prescribes evaluation at two levels – Internal and External. Tests, assignments, presentations, seminars, exhibitions and field trips form part of the internal evaluation and end-semester examinations are part of external evaluation. At the beginning of the session, the students are informed about the process of their evaluation. The College Committee and IQAC, along with the Principal, hold meetings with teachers to formulate the schedule of internal evaluation, keeping in view the academic calendar of the university. Regular students evaluation and monitoring of their learning and progress is done through quizzes, class seminars, assignments, tests and other academic activities like Sarjana, Spandan, Udaan etc. which also helps in analysing their organizational potential.
Teaching and Learning	The college has a definite mechanism which helps in quality assurance

	processes. The academic quality of the college is maintained by the teaching and learning processes. The administrative quality is ensured by the functions carried out effectively by the office and various committees formed at the beginning of each session. The Principal conducts regular meetings with various committees, library, teaching and non-teaching staff to ensure proper functioning of academic, co-curricular extra-curricular activities. Teachers actively participate in taking decisions related to curriculum, teaching-learning and assessment processes. Senior faculty members have representation in all committees operating in the college along with new faculty members.
Curriculum Development	The college is affiliated to Banaras Hindu University, therefore follows the curriculum developed by the University Board of Studies. Teachers of concerned departments participate in the deliberations of various boards of studies in accordance with the laid down provisions of the University Ordinance and Regulations. Normally such meetings are held once a year depending upon the requirement of the subjects of discipline concerned. The staff members of various departments conduct their internal meetings and develop plans for the coming academic year. The library regularly procures new books according to the requirement of the syllabus. The curriculum is further supported by educational tours/industry visits and other implicative methods developed by the faculty members of the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	We are in the process of using e-governance in planning and development.
Administration	The college office is fully computerized. Internet service is available in the college for faculty, students and office staff. In all, there are 83 computers with internet facilities. Principal Office, Administrative Block, Academic Blocks (B,C) have the facility of internet. The college has a fully automated library. The ratio of computer and

	students is approximately 1:18.
Finance and Accounts	As per the directives of MHRD, the college has registered itself on PFMS portal. All the transactions related to salary and pension of employees and non-salary expenses are updated on PFMS portal regularly. The Management Committee takes policy decisions in the matter of finance, development, expansion etc. after deliberations in its meetings, and directs the Principal to implement its quality policies and plans effectively.
Student Admission and Support	E-governance is used at the initial level. Turning Point Software is used for storing students information and generation of TC/CC. JRF/SRF Scholarships and other Government scholarships for SC/ST candidates are disbursed after updating the details on the respective portal.
Examination	Students use e-portals for filling up their examination forms and admit card is generated online. Because of the pandemic, the University has conducted Open Book Exams (OBE) and accordingly students have used their e-portals for the same.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	INTACH's Heritage Education Programme	Nill	18/10/2019	Nill	1	Nill
2019	International Poetry	Nill	19/10/2019	Nill	43	15

2020	One day National Seminar on "Understanding Statecraft and Inter-State Relations in Kautilya's Arthashastra"	Nill	28/02/2020	Nill	40	10
2019	International Yoga Day	Nill	21/06/2019	Nill	Nill	37
2020	Nill	Life Skill Workshop on Managing Personal Professional Life during Lockdown due to COVID 19	18/05/2020	Nill	4	39

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	2	05/08/2019	24/08/2019	20
Short Course Training Programme	1	21/01/2020	30/01/2020	10
Summer School Refresher Course	6	23/09/2019	05/10/2019	13
Workshop	1	07/01/2020	13/01/2020	07
Workshop	1	22/08/2019	31/08/2019	10
Workshop	2	13/02/2020	20/02/2020	08
Workshop	1	24/02/2020	29/02/2020	06

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):				
Teaching			Non-teaching	
Permanent	Full Time		Permanent	Full Time
Nill	Nill		4	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? We have a Grievance Redressal cell in which we mutually settle disputes. ? National Pension System ? Provision of supernumerary seats in UG/PG courses running in the college for daughters of the employees, as per BHU rules. ? Medical leave, Maternity/Paternity leave, Child Care leave, Child Education Allowance for children up to 18 years. ? LTC and Medical scheme has been implemented. ? GPF Group insurance. ? Canteen, recreation facilities are available in the college.	? We have a Grievance Redressal cell in which we mutually settle disputes. ? National Pension System ? Provision of supernumerary seats in UG/PG courses running in the college for daughters of the employees, as per BHU rules. ? Medical leave, Maternity/Paternity leave, Child Care leave, Child Education Allowance for children up to 18 years. ? LTC and cashless Medical scheme has been implemented. ? GPF Group insurance. ? Canteen, recreation facilities are available in the college.	? Scholarships Freeships ? Health services/Medical assistance to students ? Subsidized Canteen ? Hostel Facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a mechanism for annual external audit through a registered chartered accountant. The government audit was done regularly on annual basis till 2006-07. Since 2008, the college has been receiving grant directly from the UGC, and as such, the State audit has stopped.Annual accounts up to the financial year ended on 31st March 2020 and were audited by external auditors. There were no significant/major objections raised by the auditors. College has submitted audited account statements for the past ten years from the financial year 2007-08 to 2017-18 to UGC.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
The scholarships have been introduced by our respected management committee members, ex-Principal and various well-meaning alumni.	79061	Scholarships for meritorious students
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6.4.3 – Total corpus fund generated

754498.50		

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	BHU	Yes	Principal, Management Committee, IQAC
Administrative	No	Nill	Yes	Principal, Management Committee, IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

e-Parent Teacher Meeting - Showcasing of college achievements through power point presentations in PTMs. - Feedback ascertained from parents is valuable in taking appropriate actions.

6.5.3 – Development programmes for support staff (at least three)

• A yoga workshop for non teaching staff for stress management was conducted on 21.06.2019, on the occasion of International Yoga Day. • A Life Skill Workshop on "Managing Personal Professional Life during Lockdown due to COVID 19" was organized for non-teaching staff on 18.05.2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• To organize lecture/workshops on MOOC courses. • To make the students volunteer for spreading awareness towards heritage conservation. • To make the students volunteer for spreading awareness towards heritage conservation. • To equip the new building with modern equipments. • To introduce B. Com Course and establish the Department of Statistics and Mathematics • To organize lectures, seminars, symposia and workshops on relevant topics to increase awareness amongst the stakeholders.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	One day National Seminar on " Understanding Statecraft and Inter-State Relations in Kautilya's Arthashastra"	28/02/2020	28/02/2020	28/02/2020	112

2020	A workshop on "Feature Journalism and Photojournalism"	28/01/2020	28/01/2020	28/01/2020	84
2020	A workshop on "Madhubani Painting"	17/01/2020	17/01/2020	17/01/2020	20
2020	Chandogaan Workshop	10/01/2020	10/01/2020	10/01/2020	65
2019	International Poetry Festival "Redemptive Musings"	19/10/2019	19/10/2019	19/10/2019	470
2019	A workshop on "Jewellery Designing"	20/09/2019	20/09/2019	20/09/2019	18
2019	lecture on Translation and Transliteration	19/09/2019	19/09/2019	19/09/2019	96
2019	A special lecture was organized by the Department of Philosophy	03/09/2019	03/09/2019	03/09/2019	93
2019	A lecture on Cyber Literacy	06/09/2019	06/09/2019	06/09/2019	145
2019	A lecture on "Human Excellence"	29/08/2019	29/08/2019	29/08/2019	30
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on "Participation of Women in Labour Market"	27/09/2019	27/09/2019	50	Nill
Two day	14/02/2020	15/02/2020	140	Nill

Industrial Motivational Campaign in collaboration with Ministry of Micro, Small, Medium Enterprises (MSME)				
One month Computer Training Course	30/08/2019	30/09/2019	86	Nill
Lecture cum interaction session was orgnanized on "Cyber Literacy"	06/09/2019	06/09/2019	130	15
Entrepreneurs hip Skill Development	09/09/2019	09/09/2019	35	10
International Womens' Day	05/03/2020	05/03/2020	180	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is situated within the scenic environment of the Indian Section of The Theosophical Society. It forms the greenest patch within the radii of 1000 metres in the heart of the city. The college campus also contributes its green share in maintaining this environmental grace. Initiatives are taken for alternate energy resources and to make the campus eco-friendly. • LED bulbs are used in the office for less power consumption. • Solar panels are installed on the roof-tops of the college building to re-use solar energy in the lighting of the campus. • The bio-degradable waste is regularly buried in the earth. It not only supports carbon neutrality but also produces excellent manure for plants. • Students and staff are encouraged to use eco-friendly means of conveyance. • The College campus is declared as no polythene zone. • It has designated mobile zones for students both to limit the use of mobiles and also to contain the harmful radiation emanating from mobile sets. • Non-biodegradable waste including e-waste is weeded out by the college weed-out committee and given to the scrap-dealers who re-cycle the waste. • To stop uncontrolled usage of internet, the college prohibits and restricts social networking sites.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

		community					
2020	10	10	09/02/2020	7	Social Work	Awareness towards social responsibility, importance of environment conservation for a healthy India, awareness regarding cancer disease, importance of yoga and pranayam in day to day life, survey in backward areas regarding food and hygiene	204
2019	1	1	22/12/2019	1	Unnat Bharat Abhiyan	Blankets were distributed to villagers of Khushipur	43
2020	1	1	07/01/2020	01	Unnat Bharat Abhiyan	5 Livestock (Goats) were distributed to villagers of Badagaon, Babatpur for their livelihood.	45
2019	1	1	14/09/2019	01	Relevance of Swami Vivekanandas	Responsibility of students towards	255

					Chicago Speech	equality in society and promotion of brotherhood.	
2019	1	1	17/09/2019	01	Celebrating the 150th birth anniversary of Mahatma Gandhi	Student volunteers were encouraged to work together in promoting national compassion and constitutional ideals.	255
2019	1	1	29/09/2019	01	Nasha Mukta Bharat	Gandhijis view on Nasha Mukta Bharat	255
2019	1	1	22/10/2019	01	Promotion of World Peace	Establishing a harmonious relationship between various sections of the society	255
2019	11	11	01/08/2019	15	Cleanliness Drive	Cleaning of College Campus, felicitation of cleaning staff, spreading awareness about importance of cleaning, environment conservation, tree plan	255

								tation, i
								mportance
								of yoga
								and medit
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								on social
								issues,
								special
								lectures

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus- Vasant Kanya Mahavidyalaya for students	25/06/2019	Information related to history of the college, admission, examination procedure, course structure and code of conduct for students are mentioned in the prospectus. • Various notices regarding examinations and co-curricular activities are displayed on the notice boards. • College website is updated regularly informing students about various curricular and co-curricular activities.
UGC Guidelines and Swamy Handbook for teachers	01/07/2019	For implementation of various policies related to recruitment, promotion, work ethics, the latest guidelines of UGC and latest edition of Swamy Handbook are followed. • Notices related to various regulations and activities are informed through notice registers and updated on the college website from time to time.
DOPT orders and Swamy Handbook for Non teaching staff	01/07/2019	For implementation of various policies related to recruitment, promotion, work ethics, DOPT orders and latest edition of Swamy Handbook are followed. • Notices related to various regulations and

| | | | activities are informed through notice registers and updated on the college website from time to time. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
One-day seminar on "Understanding Statecraft and Inter-State Relations in Kautilya's Arthashastra" was organized	28/02/2020	28/02/2020	112
International Poetry Festival "Redemptive Musings	19/10/2019	19/10/2019	470
Nutrition Month was organized by Dept. of Home Science	06/09/2019	07/09/2019	215
To promote the ethics of entrepreneurship among the students, Deptt. of Home Science organized a handicraft exhibition Kala Darpan	03/03/2020	04/03/2020	395
Lecture on India's Foreign Policy during Modi Administration by Prof. Swaran Singh, Professor and Chairperson, Centre for International Politics, Organization Disarmament School of International Studies JNU was organized.	28/08/2019	28/08/2019	380
Workshop on "Crime in India" was organized by Dept. Of Sociology	15/02/2020	15/02/2020	114
Lecture on "Organisational Culture" was organized by Dept. Of Psychology.	23/10/2019	23/10/2019	30

Speaker was Dr. Jai Singh, Assistant Professor, Deptt of Psychology, Raipur, CG.			
In order to establish a link with the society, IQAC took an initiative of organizing a parent-teachers meeting.	02/04/2019	02/04/2019	50
A month long computer course was organized by UDAAN, Women Study Cell	31/08/2019	30/09/2019	86
IQAC and Women Study Cell 'Udaan', organized a two day Industrial Motivational Campaign in collaboration with Ministry of Micro, Small Medium Enterprises (MSME)	14/02/2020	15/02/2020	140

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The bio-degradable waste is regularly buried in the earth. It not only supports carbon-neutrality but also produces excellent manure for plants. Students and staff are encouraged to use eco-friendly means of conveyance. The College campus is declared as no polythene zone. It has designated mobile zones for students both to limit the use of mobiles and also to contain the harmful radiation emanating from mobile sets. Non-biodegradable waste including e-waste is weeded out by the college weed-out committee and given to the scrap dealers who re-cycle the waste. A Cleanliness Drive was organized by NSS from 1.8.19 to 15.8.19. The activity included cleaning of the college campus including office, staff room, class rooms, Library, canteen and labs by NSS Volunteers. Plantation of trees, Cleanliness Awareness Rally and a seminar on cleanliness was also organized. Volunteers also spread awareness about cleanliness in the neighhbouring areas. The volunteers also planted trees and promoted greenery. Our plantation programme is carefully monitored by the college maintenance committee. A trained gardener takes good care of gardening and plantation.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Sarjana-Context : In the early nineties, a group of teachers, specially from the departments of Hindi, English and Sanskrit, felt a need to rejuvenate themselves and redefine their role as teachers of literature. It was felt that by passively conveying the opinions of critics and teaching literary theories, teachers of literature can never do justice to the art of arousing the power of creativity lying dormant in the students. The desire to say and do something original and creative persistently enthused Dr.Savitri Srivastava, the then Head, Department of Hindi, along with like-minded colleagues to create a

platform where they could give expression to their creativity. Practice : This intense desire led them to form the core body of Sarjana comprising teachers and students of literature. It decided to meet once each month and 18th was the singled out date. The practice of this creative forum was to read out original poems composed both by the teachers and students. Gradually more and more students from different departments joined to recite their original poems and read out short stories. One fondly remembers those years when Sarjana touched a new height as students published a hand-written Sarjana magazine containing well edited poems both by teachers and students. This activity continued for approximately six years. One must mention the emergence of a little wall magazine, two issues of which came out successfully. The entire job was accomplished by students and teachers jointly. Sarjana gradually started celebrating its annual day when renowned writers from the world of Hindi literature graced the programme as guests of honour and encouraged the students and staff members profoundly with their suggestions and motivation. Around the seventh year of Sarjana, a different orientation was given to it. Instead of remaining merely a literary forum, Sarjana assumed the capacity of a multi-dimensional platform which promoted, projected and applauded various academic and cultural activities pursued by students in the college. Quiz, debate, essay-writing, oration on the one hand supported the academic output of students and theatre, dance, song, painting, rangoli, mehndi, flower decoration and many other creative activities sustained the extra-curricular and cultural activities of the students. Objective : The dynamism of Sarjana is in fact its sheet anchor that has sustained it all these years of changes and enabled it to face the challenges by imparting to it an all-inclusive and flexible attitude. It has diversified its creative identity into myriad branches of academic and cultural pursuits. In short, Sarjana looks forward • to enhance the creativity of students • to enhance the organizational and managerial skill of students • to promote the overall personality development of students • to create greater opportunities for students to interact. Impact : At present, Sarjana is helping a number of students to realize their creative potential through this platform. It is preparing them to grow in a multi-dimensional manner. They are prepared for inter-university cultural and academic competitions and interactions and meet experts of national level. The students win not only individual prizes and certificates in all the events but there is a great incentive to win the running shield of Sarjana. B.A. Part-I, Part-II, Part-III and M.A I , II contest fiercely to win this running shield. Structure of Sarjana : Patron - Principal Co-ordinator - 1 Faculty member Executive Body - 11 Faculties, Student Representatives General Body - Staff , Students. Events of Sarjana 2019-20 were organized in two phases. Phase I started on 18th Sept 2019 and continued till 21st Sept 2019, whereas Phase II was organized from 6 to 8 February, 2020. Sixteen literary and fine arts events were organized in Phase I viz Photography, Cartooning, Documentary making, Collage, Poster - making, Mehandi, Rangoli, Essay writing, Speech, Poetry recitation, Elocution, Debate, Group discussion, Turncoat, Quiz, and Business Planning. The events of Phase II were devoted to performing arts. Competitions of vocal music, instrumental music, theatre and dance took place in this Phase. The cultural fest was inaugurated by the former Principal of Sunbeam School, Ms. Anuradha Bhatia and the valedictory session was graced by the famous theatre artist Shri Rati Shankar Tripathi. Overall, 350 students participated in the various events of Sarjana out of which 62 obtained gold medals, 63 silver medals, 49 bronze medals and 72 students were encouraged with the consolation Prize. Besides this, 90 students participated as volunteers in the Documentation, Decoration and Hospitality Committee of Sarjana. UDAAN : WOMEN'S STUDY CELL- Context: The women's study cell of the college started (in 2004) with a purpose to make students aware about the socio-cultural, economic, political and legal standing of 21st century woman in India. The founder members/co-ordinators of this college cell have always been active participants of the CWSD, B.H.U. since its

inception (i.e. in 1988). They, over the years, have sharpened their acumen in this branch of study and social work, which addresses gender problems. Practice: Before starting the cell "Udaan" in a formal shape, the college persistently encouraged the teachers and students to create a platform where gender problems could be meaningfully addressed. Udaan has brought the students at the centre of activities. They are empowered to face the challenges of the socio-cultural violence, economic and political marginalization.This platform ensures total students? participation in decision-making. The organizational setup involves both the students and staff members (Teaching Non-Teaching). Objectives : • To empower the students to face the challenges of the socio – cultural violence, economic and political marginalisation. • To sensitize students to the issues and problems relating to the status and role of women in India. • To make them aware of the differences in the treatment of gender at home and at work place. • To tutor students on laws promulgated to uphold their rights. • To study the role and contribution of women in the evolution of society. • To lay bare forms of oppression adopted against women. • To bring the students at the centre of activities and to ensure their total participation in decision making. Impact: Udaan is a forum which has created gender sensitization among not only students but also our staff members. The latest laws and developments in the area of women empowerment are discussed amongst students and teachers which enlighten them immensely. Udaan has, in previous years, invited social activists and eminent speakers to lay bare the reports of various committees formed specially to address women related issues. Students have also staged a number of shruti-nataks addressing various issues like women education, dowry deaths, rape victims, domestic violence, sex determination etc. All these activities awakened and empowered students in meeting the various challenges that life may pose to them. Structure of Udaan : Patron – Principal, Co-ordinator – 1 Faculty member, Executive Body – 5 Faculties and students from B.A., M.A., General Body :- Teaching and Non-teaching staff and students of VKM. Activities of Session 2019-20 • A one-month computer course was organized by the Cell. 86 students from the college were enrolled for the course. They were divided in four batches. Four instructors (Ms Neha Kumari, Ms Mahajabi Fatma , Ms. Jyoti Kumari, and Ms. Deepshikha) conducted the classes. 36 students completed the course successfully and received certificates. (30.8.2019 – 30.9.2019) • A lecture-cum-interaction session was organized on "Cyber Literacy" in collaboration with SARC, Varanasi and Youth Day committee on 06/09/2019. Ms. Ranjana Gaur from SARC was the resource person. • A lecture on Entrepreneurship Skill Development was organized on 09/09/2019 in collaboration with Deptt of Home Science. Mr. Rajesh Bhatiya was the keynote speaker. • A "Two days industrial motivational campaign for unemployed youth towards self employment" was organized on 14/02/2020 - 15/02/2020. The programme was organized in collaboration with IQAC, VKM and MSME, Varanasi with the following panel of experts: 1. Dr. Nitesh Dhawan , Asstt Commissioner, UP handloom and textiles 2. Ms. Roli singh,Asstt Manager,SIDBI 3. Sh. K.P.Mishra,Asstt director,KVIC 4. Sh. Dinesh Singh, Asstt. Director, KVIC 5. Sh. Samar Abbas Rizvi , Branch Manager, SBI 6. Sh. Pramod Shrivastava, Faculty Member, EDI, Ahmedabad 7. Smt Abhilasha Poddar, M.D., Samyak Creation 8. Sh. V.K. Rana, Asstt, Director, MSME 9. Sh. Surendra Sharma, Asstt. Director, MSME 10. Sh. Rajesh Chauhan, Asstt. Director, MSME. 300 students attended this event. • International Womens day was organized on 05.03.2020. Chief Guest was Dr Vidhi Nagar, Associate Professor, Faculty of Visual Arts, and Guest of honor was Smt Uma Bhattacharyya, Manager , VKM. 16 students received Udita Samman, and 36 students received computer training certificate, on this occasion from the Principal Prof. Rachna Srivastava and the guests of the day.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

VISION of the College: The life and work of Dr. Annie Besant, the great nationalist leader, a pioneer in the field of women's education and the first President of Theosophical Society (Indian Section) inspired Dr. Rohit Mehta, a renowned thinker and frontline theosophist, to found Vasant Kanya Mahavidyalaya. The goals and objectives of the institution is embedded in the following vision statement of Dr. Rohit Mehta: Our endeavor in VKM is- 1) To link up education with Culture and Tradition with Modernity. 2) To maintain higher academic standards. 3) To enable the girls to imbibe the finest cultural traditions of the land. 4) To synthesize full freedom with total sense of responsibility." One area distinctive to our vision is to link education with culture and tradition with modernity along with maintaining higher academic standards with total sense of responsibility. "Education as Service" is the driving force behind the institution. In a country like India which has been a melting pot for a number of cultures, it is essential that students imbibe appropriate values in accordance with a countrys social, cultural, economic and environmental realities, at local, national and universal levels. • Students are motivated to participate in various cultural and sports activities through our inbuilt forums like Sarjana and Sports and through outsourcing like facilitating them to participate in Spandan and other co-curricular and extra-curricular competitions organized by various institutions of Varanasi and outside Varanasi, to foster holistic development of students. • Students are encouraged to participate in community services through extension programmes and NSS for inculcating social responsibilities and good citizenship in the student community. • Strategies have been adopted by the institution to satisfy the needs of the students from diverse backgrounds, including socio-economic backward community, in compliance with all the norms of the government. • A mechanism has been developed:- • To adopt learner-centric education approach, academic planning, use of modern teaching-learning aids and application of ICT resources to make the curriculum interesting and effective for the students. • To assist in the upkeep of the infrastructure facilities and promotion of the optimum use of the same. • To introduce skill- oriented vocational courses and develop entrepreneurial approach to face the global requirement successfully. • The college always promotes a culture which supports the generation and development of new ideas and new ways of thinking for organizational development. It also promotes and provides equal opportunity to all. It reinforces the culture of excellence through workshops, awareness programmes, special lectures, curricular, co-curricular and extra-curricular activities. In the session 2018-19, three national seminars and various educational visits were organized to teach students to take care of our tradition in order to make the development culturally sustainable.

Provide the weblink of the institution
http://www.vkm.org.in/pages/college_at_a_glance/founders

8.Future Plans of Actions for Next Academic Year

• To accelerate academic excellence. • To equip the new building with modern equipments. • To introduce B. Com Course and establish the Department of Statistics and Mathematics • To organize lectures, seminars, symposiums and workshops on relevant topics to increase awareness amongst the stakeholders. • To develop e-content for available courses. • To encourage faculty members to update their knowledge • To organize lecture/workshops on MOOC courses. • To organize

training programmes and skill development programmes to make students job ready and future ready. • To provide training of self- defence to the students. • To make the students volunteer for spreading awareness towards heritage conservation. • To facilitate job placement of students. • To propagate moral and theosophical education. • To make students aware of their social responsibility • To sensitize youth towards rural development. • To enable students to combat life and learning challenges posed by COVID-19 pandemic.